

Eden District Council

Accounts and Governance Committee Minutes

Date: 30 July 2020 Venue: This meeting was held virtually therefore there was no venue Time: 6.00 pm

Present:

Chairman: Councillor M Eyles

Vice Chairman: Councillor D Ryland

Councillors:	A Connell	J C Lynch
	P Dew	N McCall
	S Lancaster	R Orchard
	D Lawson	

Officers Present: Julia Cater, Human Resources Consultant
Paul Sutton, Interim Director of Corporate Services
Lisa Tremble, Assistant Director Governance

Others Present: Georgia Jones, Grant Thornton
Gareth Kelly, Grant Thornton
Jane Butterfield, TIAA

Democratic Services Officer: Vivien Little, Claire Watters and Karen Wyeth

AGc/9/07/20 Apologies for Absence

At the start of the meeting, the Monitoring Officer advised that this meeting was being hosted remotely using conferencing software which allowed Members, Officers and public attendance whilst being able to protect themselves and others, whilst observing the Government's lockdown measures.

The Monitoring Officer stated that votes during this meeting would be taken by general assent.

A Roll Call of all those Members in attendance remotely was then taken.

No apologies for absence were received for this meeting.

AGc/10/07/20 Minutes of Previous Meeting

RESOLVED that the public minutes AGc/01/06/20 to AGc/08/06/20 of the meeting of this Committee held in 17 June 2020 be confirmed and signed by the Chairman as a correct record of those proceedings.

AGc/11/07/20 Declarations of Interest

Councillor Eyles gave a personal explanation in that he was recording the meeting for personal use.

AGc/12/07/20 External Audit Reports

Members considered report G24/20 from the Interim Director of Corporate Services which set out one report from the Council's External Auditor, Grant Thornton.

Proposed by Councillor Eyles
Seconded by Councillor Lancaster

and **RESOLVED** that the report be noted.

The Chairman thanked Gareth Kelly and Georgia Jones, both from Grant Thornton, for their attendance at this meeting.

AGc/13/07/20 Internal Audit Update and Audit Plan 2020/2021 - 2022/2023

Members considered report F25/20 from the Interim Director of Corporate Services which sought to update Members on a change in the arrangements for the provision of the Internal Audit Service for the Council, and which sought approval for the Council's Internal Audit Annual Plan for 2020-2021.

Proposed by Councillor Eyles
Seconded by Councillor Lawson

and **RESOLVED** that the Audit Plan for 2020/2021 was agreed.

The Chairman thanked Jane Butterfield, from TIAA for her attendance at the meeting.

AGc/14/07/20 Human Resources and Appeals Committee Terms of Reference

Members considered report G28/20 from the Assistant Director Governance which asked Members to consider revising the Terms of Reference of the Human Resources and Appeals Committee.

Proposed by Councillor Eyles
Seconded by Councillor Connell

and **RESOLVED** that:

1. The Accounts and Governance Committee recommend to Council that the proposed amendments to the Terms of Reference of the Human Resources and Appeals Committee be approved, subject to the addition of the word 'matters' in the third paragraph of the Terms of Reference; and
2. The Accounts and Governance Committee recommend to Council that an additional paragraph in the Terms of Reference for the Human Resources and Appeals Committee be added, to reflect that the Committee will nominate a Member to

participate in the Management of Change Panel, as set out in the draft Management of Change Policy, in relation to officers at Assistant Director level and above.

AGc/15/07/20 Accounts and Governance Committee Work Programme

Members considered report F26/20 from the Interim Director of Corporate Services which set out the work programme for the Accounts and Governance Committee.

Proposed by Councillor Eyles
Seconded by Councillor Lawson

and **RESOLVED** that the Accounts and Governance Committee work plan be approved.

AGc/16/07/20 Any Other Items Which the Chairman Decides are Urgent

There were no items which the Chairman felt were urgent.

AGc/17/07/20 Date of Next Scheduled Meeting

The date of the next scheduled meeting was confirmed as 10 September 2020.

The meeting closed at 6.42 pm

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